



Chatsworth Road Medical Centre Patient Participation Group

**2019 Annual General Meeting**

Wednesday 19 June 2019

**Minutes**

**Present**

Ken Davis (Chair), Brian Heathcote, Chris McDermott, Ian Gerrard, Nick James, Dr Lucy Scriven, Michele Young, Tamsin Jones

**Apologies**

Alan Beasley, Frances Little, Janet Portman, Matthew Drennan

**1. INTRODUCTIONS**

Brian and Chris were welcomed to the AGM and to the PPG. It was also noted that Jan Bird and Sheila Cheesman had joined the PPG as 'virtual' members.

**2. MINUTES OF 2018 AGM**

Proposed: Ian Gerrard; Seconded: Michele Young

These were agreed and accepted as a correct record of the meeting.

**3. REPORT FROM THE CHAIRMAN ON THE PPG'S WORK 2018/19**

Ken Davis introduced the attached paper, which was accepted and agreed, with thanks from the PPG for the report itself and all his hard work during the year.

**4. ELECTION OF OFFICERS**

All three officers were re-elected unopposed.

Chairman: Ken Davis

Deputy Chairman: Ian Gerrard

Secretary: Nick James

**5. ITEMS RAISED BY PATIENTS**

There were no items to discuss.

**6. PLANS FOR THE FUTURE**

Ken Davis raised the issue of new members. The draft timetable of meetings for 2019-20 (attached) was held over to the following regular meeting.

**7. DATE AND TIME OF NEXT REGULAR MEETING**

**Wednesday 19 June, immediately following AGM**